



MATAMATA FISHING CLUB NEWSLETTER

August 2025 | Volume 35 | No. 11

UPCOMING EVENTS

NEXT COMPETITION

13th to 14th September 2025

Weigh in 4pm - 5pm

NEXT COMMITTEE MEETING

17th September 2025

Check out our website:
matamatafishingclub.co.nz



PRESIDENT
Phil Stevens

VICE PRESIDENT
Graham Hornsey

SECRETARY
Wendy Oliver

TREASURER
Jacki Andrew

PRESIDENT'S REPORT

Hello team,

It is the end of another great season for members and our club.

Our July Hunting Competition was a huge success. It was great to see so many families at the Club, even with average weather conditions. There was an awesome effort put in by people and some really nice animals weighed in. A huge thank you to our sponsors. We had an amazing array of prizes and many positive comments regarding them. So please, if you go into any of our sponsors businesses, please thank them and show our appreciation.

Our list of sponsors includes Waikato Stud, Merchant of Matamata, Stef the Maori Rubs, Superior Pet Food Co, Just Fencing, AC Petfoods, Dunstan Feeds, Takapu Charters, Candy Gillespie, Paul Jones Contracting, Jimmy Neal Electrical, Matamata Hunting & Fishing, Thomson Fencing, Top Cru, PGG Wrightson, Redoubt Matamata, Mower & Chainsaw Specialists Ltd, Shooter Ready, Riverhaven Farm Rod & Reel Repairs, Northwood Farm, Farmlands Matamata, Matamata Roofing Services Ltd, Stihl Shop Matamata, Greg and Eileen Ward

A big thank you to our Hunting Committee for their work organising this Competition. There was

a lot of work that went on behind the scenes to run a competition like this. On that note, our fabulous Secretary, Wendy Oliver, worked tirelessly, and her efforts are greatly appreciated.

We have two important dates coming up. The first is Prizegiving on Saturday 9th August. See details on Page 3 for this. Those of you with trophies, please get these to either Hornsey or myself for their engraving ASAP.

Our other big event is our AGM on Wednesday, 13th August at 6pm. It is vitally important that we have a good turnout of members. We need to pass our new Constitution to stay within the rules of the Incorporated Societies Act. Please find our Constitution attached at the end of the Newsletter. Please read it and let someone know if there is anything you feel needs changing or amending.

Anybody with suggestions to keep our Club going forward or with any new ideas, please turn up and have your say, or if you wish to become part of our Committee, you are all most welcome.

A big thank you to our Committee for all your work throughout the season. We look forward to the season ahead.

Kind regards,
Phil

PRIZEGIVING

9th August 2025

AGM

13th August 2025 at 6.00pm

JULY 2025 HUNTING COMPETITION RESULTS

13 JULY 2025

ADULTS

Average Weight - Pig	Joel Harrison	36.2kg
Closest to Average weight - Pig	Adam Van Berlo	37.2kg
Average Weight - Deer	Rochelle Stewart	59.9kg
Closest to Average weight - Deer	Joel De Jong	59.7kg
1st Heaviest Deer	Peter Nelmes	133.2kg
2nd Heaviest Deer	Danny Andrews	128.4kg
1st Heaviest Fallow	Tim Bird	61.8kg
2nd Heaviest Fallow	Miriam Bartley	55.6kg
Ladies Heaviest Deer	Olivia Smellie	63.2kg
1st Heaviest Pig	Blake Anderson	57.3kg
2nd Heaviest Pig	Michael Reid	41.9kg
Heaviest Sow	Jack Bell	44.6kg
Ladies Heaviest Pig	Not Struck	
Pigs weighed in	17	
Deer weighed in	25	

KIDS

1st Heaviest Rabbit	Fergus Bardoul	2.260kg
2nd Heaviest Rabbit	Piper Thomson	2.060kg
3rd Heaviest Rabbit	Max Stewart	1.910kg
1st Heaviest Hare	Bill Hine	3.855kg
2nd Heaviest Hare	Fergus Bardoul	3.810kg
3rd Heaviest Hare	Mason Milne	3.780kg
1st Heaviest Possum	Charlie Bennett	4.495kg
2nd Heaviest Possum	Corby Gifkins	4.430kg
3rd Heaviest Possum	Lucas Van Berlo	4.415kg
Junior Pig	Jacob Corrigan	38.7kg
Junior Deer	Piper Thomson	32.9kg
Rabbits weighed in	7	
Hares weighed in	19	
Possums weighed in	48	



MANY THANKS TO OUR HUNTING COMPETITION SPONSORS

Waikato Stud
Merchant of Matamata
Stef the Maori Rubs
Superior Pet Food Co
Just Fencing
AC Petfoods
Dunstan Feeds
Takapu Charters
Candy Gillespie
Paul Jones Contracting
Jimmy Neal Electrical
Matamata Hunting & Fishing

Thomson Fencing
Top Cru
PGG Wrightson
Redoubt Matamata
Mower & Chainsaw Specialists Ltd
Shooter Ready
Riverhaven Farm Rod & Reel Repairs
Northwood Farm
Farmlands Matamata
Matamata Roofing Services Ltd
Stihl Shop Matamata
Greg and Eileen Ward

Coming up

ANNUAL PRIZEGIVING

9th of August at the Club Rooms - 5.30pm start.

Light meal from 6.30pm with the Prizegiving
kicking off around 7pm.

Please come along have some food, fun, drinks
and most importantly help winners celebrate
their efforts from the season.

AGM – 13th August 6.00pm



All trophies to be handed back to Matamata Butchery ASAP please.
Thanks to the members who have already done this.



An invoice will be sent out in early August
to renew membership for the 2025 – 2026 Fishing Season

GOLDEN FLOW SNAPPER CHALLENGE CURRENT LEADER

Peter Nelmes 9.220kg



Introducing

Riverhaven Farms Rod and Reels Repairs

Chris has retired from the shop but enjoys
fixing those rod and reels

For any repairs contact Chris

027 472 8674

PRIZEGIVING

9th August 2025

AGM

13th August 2025 at 6.00pm

Many thanks to our sponsors – please support our past and planned sponsors

SEPTEMBER	OCTOBER	NOVEMBER
Matamata Mitre 10 Mark Wilcox Builders Ltd Piako Rural Services Ltd	Daltons Ltd Matamata Directional Drilling Wheelie Bin Services Matamata Chooky's Auto	J Swap Contractors Allen Cossill Car Painters Colchester Engineering Trackside Auto Services Matamata Club Matamata Timber and Hardware Matamata SportsWorld Mower and Chainsaw Specialists PGG Wrightson Farm Source Matamata – RD1 Redoubt Bar and Eatery Repco Matamata Matamata Butchery McDonald Family Merchant of Matamata Van Den Broek & Jobe Visique Matamata Vision Care King Electrical Onsite Auto Electrical Farmlands Matamata Glass and Joinery Steve and Linda Dench Gifted Noel Leeming Matamata Bell Mechanical Ltd
DECEMBER	FEBRUARY	
Comag Ltd J Swaps Golden Flow Honey Indulgence Beauty and Spa	Riverhaven Farms Rod & Reels Repairs Begovich Builders Matamata Butchery Ltd Top Cru Stihl Shop Matamata Bob Autridge	
MARCH	APRIL	
Challenge Matamata FVM - Farm Veterinary Matamata Plumb Co (2004) Ltd King Electrical Matamata Marine Waharoa Transport (1995) Ltd Small Steps Early Learning Centre Wrightway Builders Ltd	L J Hooker Matamata Matamata Auto Services and Electrical Bell and Graham Solicitors Waharoa Transport (1995) Ltd Kids Comp	
MAY	JUNE	
Matamata Tractors and Machinery Phil Stevens Racing Whitehall Shoeing Company Piako Rural Services Ltd	Matamata New World Laurent Contractors Vercoe Insurance Brokers Kaiser Ag Ltd	
JULY FISHING		
No Fishing Competition planned		
JULY HUNTING		
Waikato Stud Merchant of Matamata Stef the Maori Rubs Superior Pet Food Co Just Fencing AC Petfoods Dunstan Feeds Takapu Charters Candy Gillespie Paul Jones Contracting Jimmy Neal Electrical Matamata Hunting & Fishing	Thomson Fencing Top Cru PGG Wrightson Redoubt Matamata Mower & Chainsaw Specialists Ltd Shooter Ready Riverhaven Farm Rod & Reel Repairs Northwood Farm Farmlands Matamata Matamata Roofing Services Ltd Stihl Shop Matamata Greg and Eileen Ward	
MONTHLY SPONSORS		
Laurent Motors Average Weight Phils Motorcycles Catch of the Month Dench Family La More Sweets New World Matamata Craig Osborne	PR Accounting DK's Burger Bar Subway Matamata Paper Plus Matamata Piako Rural Services Ltd Keith and Elaine Melville	
MONTHLY LUCKY MEMBER DRAW \$100.00		
Plumb Co (2004) Ltd Liquorland	Grant and Karen Montague MTF Matamata	

Remember where possible – please support our sponsors

Matamata Fishing Club hunting competition



Despite wet and windy winter weather, the Matamata Fishing Club's annual hunting competition saw more than 130 keen hunters and gatherers take to the hills, bush and paddocks in search of wild game, and it's safe to say, they didn't come home empty-handed!

With a total haul that included 17 pigs, 25 deer, seven rabbits, 19 hares and 48 possums, this year's event was another huge success for the club, which proudly holds the title of the largest inland fishing club in the North Island.

Held in July to mark the end of the fishing season, the hunting competition has become a popular fixture on the club's calendar. Many club members traded in their rods and reels for rifles, and it was great to see so many non-members and families getting involved, making the most of the great outdoors despite less than ideal conditions.

The competition included categories for both adults and juniors, with some impressive results across the board. Peter Helmes took out the top adult prize for the heaviest deer at a whopping 133.2kg, while Olivia Smellie secured the ladies' title with her 63.2kg catch. Blake Anderson brought in the heaviest pig at 57.3kg, and Jack Bell claimed the heaviest sow, weighing 44.6kg.

In the junior division, Fergus Bardoul's rabbit tipped the scales at 2.260kg, while Bill Hine's hare came in at 3.855kg, and Charlie Bennet's possum was the heaviest

in its category at 4.495kg. Young hunters Jacob Corrigan and Piper Thomson were also recognised for their impressive efforts in the junior pig and deer categories, weighing in at 38.7kg and 32.9kg respectively.

Club president Phil Stevens and committee members were thrilled with the turnout and the community spirit shown across the weekend. "It's always awesome to see such a strong turnout, especially with the weather being so unpredictable," said Phil. "The support from local businesses and sponsors has been incredible again this year, and events like this just wouldn't be possible without them so they really are appreciated."

From committee members on weigh-in duty to those selling raffle tickets, cooking up a storm or welcoming visitors to the clubrooms, the Matamata Fishing Club extends a heartfelt thank you to everyone who played a part in making the event such a success. Special thanks to the Hornsey's, Graham and Deb, whose famous sausages were a real crowd favourite on a miserable day!

Whether you're a seasoned hunter or just keen to get involved, Matamata Fishing Club encourages everyone to come along, get outdoors and make some memories.

For more information on upcoming events or how to join, check out the Matamata Fishing Club website or Facebook page.

■ Caron Stewart.



AGM

13th August 2025 at 6.00pm

As many members as possible to attend

Matamata Fishing Club annual hunting competition

Despite a gloomy winter weekend of wind, rain and mud, more than 130 enthusiastic hunters and gatherers registered for the annual Matamata Fishing Club Hunting Competition, an event that has become a calendar highlight for locals of all ages.

With everything from deer and pigs to rabbits, hares and possums on the target list, families braved the weather for a chance to put their skills to the test. For many, it was less about the prizes and more about time together enjoying the great outdoors. "It was a real family affair," said Matamata Fishing Club president, Phil Stevens. "Grandparents, mums, dads, sons and daughters all out there having a crack, despite the rain. As a committee, we're very happy with the turnout, especially considering how miserable the weekend was!" The event wasn't just limited to club members, and with an impressive

lineup of prizes on offer, participation extended well beyond the regulars. "It's awesome to see people from outside the Fishing Club keen to get involved," said Phil. "The support has been tremendous."

Much of the event's success can be attributed to the generous backing of local businesses who continue to support the Club. "We know times are tough right now, and yet the sponsorship we've received from the community has been nothing short of amazing," Phil added. "Wherever we can, we like to return that support by purchasing prizes locally for our monthly fishing tournaments. We're incredibly lucky to have such strong local connections, it's literally what keeps our club thriving."

While full results weren't available due to print deadlines, photos and prize winners will be published next week so keep an eye out.

■ Caron Stewart.



ABOVE: The Greene, Harland and Ross families had a great weekend and celebrated an awesome haul of possums, rabbits and hares. Pictured are the kids with just some of their collective haul. Well done guys - awesome effort!

New Constitution to be voted in

We need the constitution to be able to have the eftpos machine for the bar otherwise we will lose this and as per the following:

What happens to your society if it doesn't register?

If your society doesn't register before 5 April 2026, it will cease to exist. This means it would no longer be an

incorporated society which has the following implications:

- This removes your right to make decisions on behalf of your society, such as, deciding what happens to any assets it owns. The Registrar could direct how to distribute them instead.
- This takes away the separate legal identity your society previously had.

This means members could be held personally liable for debts or obligations (such as leases) owed by the society. Similarly, your society could not sign any new contracts in its name.

- The name your society uses will no longer have any protection – another group could incorporate using the same name.

creative
by design

Proud supporter of the Matamata
Fishing Club Newsletter

See following pages for Constitution...

MATAMATA FISHING CLUB Email: matamata.fishing@xtra.co.nz Facebook us at Matamata Fishing



Constitution

Introductory rules

Name

The name of the society is **Matamata Fishing Club Incorporated** (in this **Constitution** referred to as the '**Society**').

Charitable status

The **Society** is not and does not intend to be registered as a charitable entity under the Charities Act 2005.

Definitions

In this **Constitution**, unless the context requires otherwise, the following words and phrases have the following meanings:

'**Act**' means the Incorporated Societies Act 2022 or any Act which replaces it (including amendments to it from time to time), and any regulations made under the Act or under any Act which replaces it.

'**Annual General Meeting**' means a meeting of the **Members** of the **Society** held once per year which, among other things, will receive and consider reports on the **Society's** activities and finances.

'**Chairperson**' means the **Officer** responsible for chairing **General Meetings** and committee meetings, and who provides leadership for the **Society**.

'**Committee**' means the **Society's** governing body.

'**Constitution**' means the rules in this document.

'**Deputy Chairperson**' means the **Officer** elected or appointed to deputise in the absence of the **Chairperson**.

'**General Meeting**' means either an **Annual General Meeting** or a **Special General Meeting** of the **Members** of the **Society**.

'**Interested Member**' means a **Member** who is interested in a matter for any of the reasons set out in section 62 of the **Act**.

'**Interests Register**' means the register of interests of **Officers**, kept under this **Constitution** and as required by section 73 of the **Act**.

'**Matter**' means—

1. the **Society's** performance of its activities or exercise of its powers; or

2. an arrangement, agreement, or contract (a transaction) made or entered into, or proposed to be entered into, by the **Society**.

‘Member’ means a person who has consented to become a **Member** of the **Society** and has been properly admitted to the **Society** who has not ceased to be a **Member** of the **Society**.

‘Notice’ to **Members** includes any notice given by email, post, or courier.

‘Officer’ means a natural person who is:

- a member of the **Committee**, or
- occupying a position in the **Society** that allows them to exercise significant influence over the management or administration of the **Society**, including any Chief Executive or Treasurer.

‘Register of Members’ means the register of **Members** kept under this **Constitution** as required by section 79 of the **Act**.

‘Secretary’ means the **Officer** responsible for the matters specifically noted in this **Constitution**.

‘Special General Meeting’ means a meeting of the **Members**, other than an **Annual General Meeting**, called for a specific purpose or purposes.

‘Working Days’ mean as defined in the Legislation Act 2019. Examples of days that are not **Working Days** include, but are not limited to, the following — a Saturday, a Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the Sovereign’s birthday, Te Rā Aro ki a Matariki/Matariki Observance Day, and Labour Day.

Purposes

The primary purposes of the **Society** are to—

- manage and promote and foster the sport of fishing and angling
- advise, encourage and assist members of the club and others in all phases of the sport of fishing and angling
- encourage the development and improvement of fishing tackle and gear for fishing and angling
- settle questions of disputes on any matter relating to fishing or angling which may be submitted to the club for its adjudication
- use Club funds to foster and further the sport of fishing and angling in all branches including administration and where necessary the acquisition, selling and hiring by all methods of goods and property related to the club's activities
- invest the monies of the Club not immediately required for any of its objects in such manner as from time to time may be determined
- promote or hold interclub, interprovincial, national or other fishing, angling or casting competitions
- promote good fellowship amongst its members and members of the community

The **Society** must not operate for the purpose of, or with the effect of—

- distributing, any gain, profit, surplus, dividend, or other similar financial benefit to any of its **Members** (whether in money or in kind); or
- having capital that is divided into shares or stock held by its **Members**; or
- holding, property in which its members have a disposable interest (whether directly, or in the form of shares or stock in the capital of the society or otherwise).

But the **Society** will not operate for the financial gain of **Members** simply if the **Society**—

- engages in trade,
- pays a **Member** for matters that are incidental to the purposes of the **Society**, and the **Member** is a not-for-profit entity,
- distributes funds to a **Member** to further the purposes of the **Society**, and the **Member**—
 - is a not-for-profit entity, and
 - is affiliated or closely related to the **Society**, and
 - has the same, or substantially the same, purposes as those of the **Society**.
- reimburses a **Member** for reasonable expenses legitimately incurred on behalf of the **Society** or while pursuing the **Society**'s purposes,
- provides benefits to members of the public or of a class of the public and those persons include **Members** or their families,
- provides benefits to **Members** or their families to alleviate hardship,
- provides educational scholarships or grants to **Members** or their families,
- pays a **Member** a salary or wages or other payments for services to the **Society** on arm's length terms (terms reasonable in the circumstances if the parties were connected or related only by the transaction in question, each acting independently, and each acting in its own best interests; or are terms less favourable to the **Member** than those terms and the payment for services, or other transaction, does not include any share of a gain, profit, or surplus, percentage of revenue, or other reward in connection with any gain, profit, surplus, or revenue of the **Society**),
- provides a **Member** with incidental benefits (for example, trophies, prizes, or discounts on products or services) in accordance with the purposes of the **Society**.
- on removal of the **Society** from the Register of Incorporated Societies having its surplus assets distributed under subpart 5 of Part 5 of the **Act** to a **Member** that is a not-for-profit entity.

Act and Regulations

Nothing in this **Constitution** authorises the **Society** to do anything which contravenes or is inconsistent with the **Act**, any regulations made under the **Act**, or any other legislation.

Restrictions on society powers

The **Society** must not be carried on for the financial gain of any of its members.

The **Society's** capacity, rights, powers, and privileges are subject to the following restrictions (if any)—

- The **Society** does not have the power to borrow money.

Registered office

The registered office of the **Society** shall be at such place in New Zealand as the **Committee** from time to time determines.

Changes to the registered office shall be notified to the Registrar of Incorporated Societies—

- at least 5 working days before the change of address for the registered office is due to take effect, and
- in a form and as required by the **Act**.

Contact person

The **Society** shall have at least 1 but no more than 3 contact person(s) whom the Registrar can contact when needed.

The **Society's** contact person must be:

- At least 18 years of age, and
- Ordinarily resident in New Zealand.

A contact person can be appointed by the **Committee** or elected by the **Members** at a **General Meeting**.

Each contact person's name must be provided to the Registrar of Incorporated Societies, along with their contact details, including:

- a physical address or an electronic address, and
- a telephone number.

Any change in that contact person or that person's name or contact details shall be advised to the Registrar of Incorporated Societies within 20 **Working Days** of that change occurring, or the **Society** becoming aware of the change.

Members

Minimum number of members

The **Society** shall maintain the minimum number of **Members** required by the **Act**.

Types of members

The classes of membership and the method by which **Members** are admitted to different classes of membership are as follows:

- **Member**
A **Member** is an individual or body corporate admitted to membership under this **Constitution** and who or which has not ceased to be a **Member**.
- **Life Member**
A **Life Member** is a person honoured for highly valued services to the **Society** elected as a **Life Member** by resolution of a **General Meeting** passed by a simple majority of those **Members** present and voting. A **Life Member** shall have all the rights and privileges of a **Member** and shall be subject to all the same duties as a **Member** except those of paying subscriptions and levies.
- **Honorary Member**
An **Honorary Member** is a person honoured for services to the **Society** or in an associated field elected as an **Honorary Member** by resolution of a **General Meeting** passed by a simple majority of those present and voting. An **Honorary Member** has no membership rights, privileges or duties.

Becoming a member: consent

Every applicant for membership must consent in writing to becoming a **Member**.

Becoming a member: process

An applicant for membership must complete and sign any application form, supply any information, or attend an interview as may be reasonably required by the **Committee** regarding an application for membership and will become a **Member** on acceptance of that application by the **Committee**.

The **Committee** may accept or decline an application for membership at its sole discretion. The **Committee** must advise the applicant of its decision.

The signed written consent of every **Member** to become a **Society Member** shall be retained in the **Society's** membership records.

Members' obligations and rights

Every **Member** shall provide the **Society** in writing with that **Member's** name and contact details (namely, physical or email address and a telephone number) and promptly advise the **Society** in writing of any changes to those details.

- All **Members** shall promote the interests and purposes of the **Society** and shall do nothing to bring the **Society** into disrepute.
- A **Member** is only entitled to exercise the rights of membership (including attending and voting at **General Meetings**, accessing or using the **Society's** premises, facilities, equipment and other property, and participating in **Society** activities) if all subscriptions and any other fees have been paid to the **Society** by their respective due dates, but no **Member** or **Life Member** is liable for an obligation of the **Society** by reason only of being a **Member**.
- The **Committee** may decide what access or use **Members** may have of or to any premises, facilities, equipment or other property owned, occupied or otherwise used by the **Society**, and to participate in **Society** activities, including any conditions of and fees for such access, use or involvement.

Subscriptions and fees

The annual subscription and any other fees for membership for the then current financial year shall be set by resolution of a **General Meeting** (which can also decide that payment be made by periodic instalments).

Any **Member** failing to pay the annual subscription (including any periodic payment), any levy, or any capitation fees, within 1 **Working Day** of the date the same was due for payment (fees must be paid 1 working day prior to a club competition if a member wishes to participate in that competition) shall be considered as unfinancial and shall (without being released from the obligation of payment) have no membership rights and shall not be entitled to participate in any **Society** activity or to access or use the **Society's** premises, facilities, equipment and other property until all the arrears are paid. If such arrears are not paid within 7 **Working Days** of the due date for payment of the subscription, any other fees, or levy the **Committee** may terminate the **Member's** membership (without being required to give prior notice to that **Member**).

Ceasing to be a member

A **Member** ceases to be a **Member**—

- by resignation from that **Member's** class of membership by written notice signed by that **Member** to the **Committee**, or
- on termination of a **Member's** membership following a dispute resolution process under this **Constitution**, or

- on death (or if a body corporate on liquidation or deregistration, or if a partnership on dissolution of the partnership), or
- by resolution of the **Committee** where—
- In the opinion of the **Committee** the **Member** has brought the **Society** into disrepute.
- The **Member** has failed to pay a subscription, levy or other amount due to the **Society**.

with effect from (as applicable)—

- the date of receipt of the **Member's** notice of resignation by the **Committee** (or any subsequent date stated in the notice of resignation), or
- the date of termination of the **Member's** membership under this **Constitution**, or
- the date of death of the **Member** (or if a body corporate from the date of its liquidation or deregistration, or if a partnership from the date of its dissolution), or
- the date specified in a resolution of the **Committee** and when a **Member's** membership has been terminated the **Committee** shall promptly notify the former **Member** in writing.

Obligations once membership has ceased

A **Member** who has ceased to be a **Member** under this **Constitution**—

- remains liable to pay all subscriptions and other fees to the **Society's** next balance date,
- shall cease to hold himself or herself out as a **Member** of the **Society**, and
- shall return to the **Society** all material provided to **Members** by the **Society** (including any membership certificate, badges, handbooks and manuals).
- shall cease to be entitled to any of the rights of a **Society Member**.

Becoming a member again

Any former **Member** may apply for re-admission in the manner prescribed for new applicants, and may be re-admitted only by resolution of the **Committee**.

But, if a former **Member's** membership was terminated following a disciplinary or dispute resolution process, the applicant may be re-admitted only by a resolution passed at a **General Meeting** on the recommendation of the **Committee**.

General meetings

Procedures for all general meetings

The **Committee** shall give all **Members** at least 10 **Working Days'** written **Notice** of any **General Meeting** and of the business to be conducted at that **General Meeting**.

That **Notice** will be addressed to the **Member** at the contact address notified to the **Society** and recorded in the **Society's** register of members. The **General Meeting** and its business will not be invalidated simply because one or more **Members** do not receive the **Notice** of the **General Meeting**.

Only financial **Members** may attend, speak and vote at **General Meetings**—

- in person, or
- by a signed original written proxy (an email or copy not being acceptable) in favour of some individual entitled to be present at the meeting and received by, or handed to, the **Committee** before the commencement of the **General Meeting**, or
- through the authorised representative of a body corporate as notified to the **Committee**, and
- no other proxy voting shall be permitted.

No **General Meeting** may be held unless at least 10 eligible financial **Members** attend throughout the meeting and this will constitute a quorum.

If, within half an hour after the time appointed for a meeting a quorum is not present, the meeting – if convened upon request of **Members** – shall be dissolved. In any other case it shall stand adjourned to a day, time and place determined by the **Chairperson** of the **Society**, and if at such adjourned meeting a quorum is not present those **Members** present in person or by proxy shall be deemed to constitute a sufficient quorum.

A **Member** is entitled to exercise one vote on any motion at a **General Meeting** in person or by proxy, and voting at a **General Meeting** shall be by voices or by show of hands or, on demand of the chairperson or of 2 or more **Members** present, by secret ballot.

Unless otherwise required by this **Constitution**, all questions shall be decided by a simple majority of those in attendance in person or by proxy and voting at a **General Meeting** or voting by remote ballot.

Any decisions made when a quorum is not present are not valid.

Written resolutions may not be passed in lieu of a **General Meeting**.

- **General Meetings** may be held at one or more venues by **Members** present in person and/or using any real-time audio, audio and visual, or electronic communication that gives each **Member** a reasonable opportunity to participate.
- All **General Meetings** shall be chaired by the **Chairperson**. If the **Chairperson** is absent, the Deputy Chairperson shall chair that meeting.
- Any person chairing a **General Meeting** has a deliberative and, in the event of a tied vote, a casting vote.
- Any person chairing a **General Meeting** may —

- With the consent of a simple majority of **Members** present at any **General Meeting** adjourn the **General Meeting** from time to time and from place to place but no business shall be transacted at any adjourned **General Meeting** other than the business left unfinished at the meeting from which the adjournment took place.
- Direct that any person not entitled to be present at the **General Meeting**, or obstructing the business of the **General Meeting**, or behaving in a disorderly manner, or being abusive, or failing to abide by the directions of the chairperson be removed from the **General Meeting**, and
- In the absence of a quorum or in the case of emergency, adjourn the **General Meeting** or declare it closed.
- The **Committee** may propose motions for the **Society** to vote on ('**Committee Motions**'), which shall be notified to **Members** with the notice of the **General Meeting**.
- Any **Member** may request that a motion be voted on ('**Member's Motion**') at a **General Meeting**, by giving notice to the **Secretary** or **Committee** at least 15 **Working Days** before that meeting. The **Member** may also provide information in support of the motion ('**Member's Information**'). If notice of the motion is given to the **Secretary** or **Committee** before written **Notice** of the **General Meeting** is given to **Members**, notice of the motion shall be provided to **Members** with the written **Notice** of the **General Meeting**.

Minutes

The **Society** must keep minutes of all **General Meetings**.

Annual General Meetings: when they will be held

An **Annual General Meeting** shall be held once a year on a date and at a location and/or using any electronic communication determined by the **Committee** and consistent with any requirements in the **Act**, and the **Constitution** relating to the procedure to be followed at **General Meetings** shall apply.

The **Annual General Meeting** must be held no later than the earlier of the following—

- 6 months after the balance date of the **Society**
- 15 months after the previous annual meeting.

Annual General Meetings: business

The business of an **Annual General Meeting** shall be to—

- confirm the minutes of the last **Annual General Meeting** and any **Special General Meeting(s)** held since the last **Annual General Meeting**,
- adopt the annual report on the operations and affairs of the **Society**,

- adopt the **Committee's** report on the finances of the **Society**, and the annual financial statements,
- set any subscriptions for the current financial year,
- consider any motions of which prior notice has been given to **Members** with notice of the **Meeting**, and
- consider any general business.

The **Committee** must, at each **Annual General Meeting**, present the following information—

- an annual report on the operation and affairs of the **Society** during the most recently completed accounting period,
- the annual financial statements for that period, and
- notice of any disclosures of conflicts of interest made by **Officers** during that period (including a summary of the matters, or types of matters, to which those disclosures relate).

Special General Meetings

Special General Meetings may be called at any time by the **Committee** by resolution.

The **Committee** must call a **Special General Meeting** if it receives a written request signed by at least 5 percent of **Members**.

Any resolution or written request must state the business that the **Special General Meeting** is to deal with.

The rules in this **Constitution** relating to the procedure to be followed at **General Meetings** shall apply to a **Special General Meeting**, and a **Special General Meeting** shall only consider and deal with the business specified in the **Committee's** resolution or the written request by **Members** for the **Meeting**.

Committee

Committee composition

The **Committee** will consist of a minimum of 3 **Officers**.

The **Officers** on the **Committee** must be **Members** of the **Society**

The **Committee** shall consist of the following officers:

Chairperson

Deputy Chairperson

Secretary

Treasurer

Club Captain

Vice Club Captain

and other Committee members

(The Secretary and Treasurer may be the same person)

Functions of the committee

From the end of each **Annual General Meeting** until the end of the next, the **Society** shall be managed by, or under the direction or supervision of, the **Committee**, in accordance with the Incorporated Societies Act 2022, any Regulations made under that **Act**, and this **Constitution**.

Powers of the committee

The **Committee** has all the powers necessary for managing — and for directing and supervising the management of — the operation and affairs of the **Society**, subject to such modifications, exceptions, or limitations as are contained in the **Act** or in this **Constitution**.

Sub-committees

The **Committee** may appoint sub-committees consisting of such persons (whether or not **Members** of the **Society**) and for such purposes as it thinks fit. Unless otherwise resolved by the **Committee**—

- the quorum of every sub-committee is half the members of the sub-committee but not less than 2,
- no sub-committee shall have power to co-opt additional members,
- a sub-committee must not commit the **Society** to any financial expenditure without express authority from the **Committee**, and
- a sub-committee must not further delegate any of its powers.

General matters: committees

The **Committee** and any sub-committee may act by resolution approved during a conference call using audio and/or audio-visual technology or through a written ballot conducted by email, electronic voting system, or post, and any such resolution shall be recorded in the minutes of the next **Committee** or sub-committee meeting.

Other than as prescribed by the **Act** or this **Constitution**, the **Committee** or any sub-committee may regulate its proceedings as it thinks fit.

Committee meetings

Procedure

The quorum for **Committee** meetings is at least one third the number of members of the **Committee**.

A meeting of the **Committee** may be held either—

1. by a number of the members of the **Committee** who constitute a quorum, being assembled together at the place, date and time appointed for the meeting; or
2. by means of audio, or audio and visual, communication by which all members of the **Committee** participating and constituting a quorum can simultaneously hear each other throughout the meeting.

A resolution of the **Committee** is passed at any meeting of the **Committee** if a majority of the votes cast on it are in favour of the resolution. Every **Officer** on the **Committee** shall have one vote.

The members of the **Committee** shall elect one of their number as chairperson of the **Committee**. If at a meeting of the **Committee**, the chairperson is not present, the members of the **Committee** present may choose one of their number to be chairperson of the meeting. The chairperson does have a casting vote in the event of a tied vote on any resolution of the **Committee**.

Except as otherwise provided in this **Constitution**, the **Committee** may regulate its own procedure.

Frequency

The **Committee** shall meet as required at such times and places and in such manner (including by audio, audio and visual, or electronic communication) as it may determine and otherwise where and as convened by the **Chairperson** or **Secretary**.

The **Secretary**, or other **Committee** member nominated by the **Committee**, shall give to all **Committee** members not less than 5 **Working Days**' notice of **Committee** meetings, but in cases of urgency a shorter period of notice shall suffice.

Officers

Qualifications of officers

Every **Officer** must be a natural person who—

- has consented in writing to be an officer of the **Society**, and
- certifies that they are not disqualified from being elected or appointed or otherwise holding office as an **Officer** of the **Society**.

Officers must not be disqualified under section 47(3) of the **Act** from being appointed or holding office as an **Officer** of the **Society**, namely—

1. a person who is under 16 years of age
2. a person who is an undischarged bankrupt
3. a person who is prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the Companies Act 1993, the Financial Markets Conduct Act 2013, or the Takeovers Act 1993, or any other similar legislation
4. A person who is disqualified from being a member of the governing body of a charitable entity under the Charities Act 2005
5. a person who has been convicted of any of the following, and has been sentenced for the offence, within the last 7 years—
 1. an offence under subpart 6 of Part 4 of the **Act**
 2. a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961)
 3. an offence under section 143B of the Tax Administration Act 1994
 4. an offence, in a country other than New Zealand, that is substantially similar to an offence specified in subparagraphs (1) to (3)
 5. a money laundering offence or an offence relating to the financing of terrorism, whether in New Zealand or elsewhere
6. a person subject to:
 1. a banning order under subpart 7 of Part 4 of the **Act**, or
 2. an order under section 108 of the Credit Contracts and Consumer Finance Act 2003, or
 3. a forfeiture order under the Criminal Proceeds (Recovery) Act 2009, or
 4. a property order made under the Protection of Personal and Property Rights Act 1988, or whose property is managed by a trustee corporation under section 32 of that Act.
7. a person who is subject to an order that is substantially similar to an order referred to in paragraph (6) under a law of a country, State, or territory outside New Zealand that is a country, State, or territory prescribed by the regulations (if any) of the **Act**.

Prior to election or appointment as an **Officer** a person must—

- consent in writing to be an **Officer**, and

- certify in writing that they are not disqualified from being elected or appointed as an **Officer** either by this **Constitution** or the **Act**.

Note that only a natural person may be an **Officer** and each certificate shall be retained in the **Society's** records.

Officers' duties

The Role of the Chairperson and Deputy Chairperson

The Committee is responsible for generally overseeing and direction the affairs and business of the Society, under the leadership of the **Chairperson** (and, in the absence of the Chairperson, the **Deputy Chairperson**).

The Role of the Secretary

- The **Secretary** must:
 - (a) record the minutes of all general meetings and Committee meetings, and all such minutes when confirmed by the next meeting and signed by the chairperson of that meeting will be prima facie evidence that that meeting was duly called and will be deemed to be a true and correct record of what occurred at that meeting.
 - (b) hold the Society's records, documents, and books.
 - (c) deal with and answer correspondence and perform such other duties as directed by the Committee.
 - (d) keep a membership register of Members recording their names and contact details, the dates each member became a Member and all other information required by the Incorporated Societies Act 2022.
 - (e) unless an alternative "contact person" is appointed by the Committee (for the purposes of the Incorporated Societies Act 2022), the Secretary will be the Society's "contact person".

The Committee may in its discretion suspend or remove the Secretary from office.

The Role of the Treasurer

- The **Treasurer** must:
 - (a) Prepare or have prepared financial statements that comply with the Act;
 - (b) Provide a true record of the Society's financial position and a report on the Society's financial position to each Committee meeting and present annual financial statements (meeting the requirements of the Act) to the Annual General Meeting.

- (c) Ensure that copies of the Society's financial statements are registered with the Registrar of Incorporated Societies within six (6) months after the balance date of the Society.

The Role of the Club Captain and Vice Club Captain

- (a) To program all competitions and other events for a season and these are to be made available to the points Recorders-Newsletter Editor at the earliest opportunity for dissemination to the Club's members.
- (b) To have control of or cause to have controlled all competition weigh ins.
- (c) To co-opt, as necessary, members of the Committee or ordinary members to assist him/her in his/her duties as outlined in sub-clauses directly above.

At all times each **Officer**:

1. shall act in good faith and in what he or she believes to be the best interests of the **Society**,
2. must exercise all powers for a proper purpose,
3. must not act, or agree to the **Society** acting, in a manner that contravenes the **Act** or this **Constitution**,
4. when exercising powers or performing duties as an **Officer**, must exercise the care and diligence that a reasonable person with the same responsibilities would exercise in the same circumstances taking into account, but without limitation:
 - the nature of the **Society**,
 - the nature of the decision, and
 - the position of the **Officer** and the nature of the responsibilities undertaken by him or her
5. must not agree to the activities of the **Society** being carried on in a manner likely to create a substantial risk of serious loss to the **Society** or to the **Society's** creditors, or cause or allow the activities of the **Society** to be carried on in a manner likely to create a substantial risk of serious loss to the **Society** or to the **Society's** creditors, and
6. must not agree to the **Society** incurring an obligation unless he or she believes at that time on reasonable grounds that the **Society** will be able to perform the obligation when it is required to do so.

Election or appointment of officers

The election of **Officers** shall be conducted as follows.

1. **Officers** shall be elected during **Annual General Meetings**. However, if a vacancy in the position of any **Officer** occurs between **Annual General Meetings**, that vacancy shall be filled by resolution of the **Committee** (and any such appointee must, before appointment, supply a signed consent to appointment and a certificate that the nominee is not disqualified from being

appointed or holding office as a **Officer** (as described in the 'Qualification of Officers' rule above). Any such appointment must be ratified at the next **Annual General Meeting**.

2. A candidate's written nomination, accompanied by the written consent of the nominee with a certificate that the nominee is not disqualified from being appointed or holding office as a **Officer** (as described in the 'Qualification of Officers' rule above) shall be received by the **Society** at least 15 **Working Days** before the date of the **Annual General Meeting**. If there are insufficient valid nominations received, further nominations may be received from the floor at the **Annual General Meeting**.
3. Votes shall be cast in such a manner as the person chairing the meeting determines. In the event of any vote being tied, the tie shall be resolved by the incoming **Committee** (excluding those in respect of whom the votes are tied).
4. Two **Members** (who are not nominees) or non-**Members** appointed by the **Chairperson** shall act as scrutineers for the counting of the votes and destruction of any voting papers.
5. The failure for any reason of any financial **Member** to receive such **Notice** of the general meeting shall not invalidate the election.
6. In addition to **Officers** elected under the foregoing provisions of this rule, the **Committee** may appoint other **Officers** for a specific purpose, or for a limited period, or generally until the next **Annual General Meeting**. Unless otherwise specified by the **Committee** any person so appointed shall have full speaking and voting rights as an **Officer** of the **Society**. Any such appointee must, before appointment, supply a signed consent to appointment and a certificate that the nominee is not disqualified from being appointed or holding office as an **Officer** (as described in the 'Qualification of Officers' rule above).

Term

The term of office for all **Officers** elected to the **Committee** shall be 1 year(s), expiring at the end of the **Annual General Meeting** in the year corresponding with the last year of each **Officer's** term of office.

- No **Officer** shall serve for more than 10 consecutive terms.
- No **Chairperson** shall serve for more than 10 consecutive years as **Chairperson**.

Removal of officers

An **Officer** shall be removed as an **Officer** by resolution of the **Committee** or the **Society** where in the opinion of the **Committee** or the **Society** —

- The **Officer** has brought the **Society** into disrepute.
- The **Officer** has failed to disclose a conflict of interest.

- The **Committee** passes a vote of no confidence in the **Officer**.
with effect from (as applicable) the date specified in a resolution of the **Committee** or **Society**.

Ceasing to hold office

An **Officer** ceases to hold office when they resign (by notice in writing to the **Committee**), are removed, die, or otherwise vacate office in accordance with section 50(1) of the **Act**.

Each **Officer** shall within 10 **Working Days** of submitting a resignation or ceasing to hold office, deliver to the **Committee** all books, papers and other property of the **Society** held by such former **Officer**.

Conflicts of interest

An **Officer** or member of a sub-committee who is an **Interested Member** in respect of any **Matter** being considered by the **Society**, must disclose details of the nature and extent of the interest (including any monetary value of the interest if it can be quantified)—

1. to the **Committee** and or sub-committee, and
2. in an **Interests Register** kept by the **Committee**.

Disclosure must be made as soon as practicable after the **Officer** or member of a sub-committee becomes aware that they are interested in the **Matter**.

An **Officer** or member of a sub-committee who is an **Interested Member** regarding a **Matter**—

1. must not vote or take part in the decision of the **Committee** and/or sub-committee relating to the **Matter** unless all members of the **Committee** who are not interested in the **Matter** consent; and
2. must not sign any document relating to the entry into a transaction or the initiation of the **Matter** unless all members of the **Committee** who are not interested in the **Matter** consent; but
3. may take part in any discussion of the **Committee** and/or sub-committee relating to the **Matter** and be present at the time of the decision of the **Committee** and/or sub-committee (unless the **Committee** and/or sub-committee decides otherwise).

However, an **Officer** or member of a sub-committee who is prevented from voting on a **Matter** may still be counted for the purpose of determining whether there is a quorum at any meeting at which the **Matter** is considered.

Where 50 per cent or more of **Officers** are prevented from voting on a **Matter** because they are interested in that **Matter**, a **Special General Meeting** must be called to consider and determine the **Matter**, unless all non-interested **Officers** agree otherwise.

Where 50 per cent or more of the members of a sub-committee are prevented from voting on a **Matter** because they are interested in that **Matter**, the **Committee** shall consider and determine the **Matter**.

Records

Register of Members

The **Society** shall keep an up-to-date Register of Members.

For each current **Member**, the information contained in the Register of Members shall include —

- Their name, and
- The date on which they became a **Member** (if there is no record of the date they joined, this date will be recorded as 'Unknown'), and
- Their contact details, including —
 - A physical address or an electronic address, and
 - A telephone number.

The register will also include each **Member's** —

- email address (if any)
- whether the **Member** is financial or unfinancial

Every current **Member** shall promptly advise the **Society** of any change of the **Member's** contact details.

The **Society** shall also keep a record of the former **Members** of the **Society**. For each **Member** who ceased to be a **Member** within the previous 7 years, the **Society** will record:

- The former **Member's** name, and
- The date the former **Member** ceased to be a **Member**.

Interests Register

The **Committee** shall at all times maintain an up-to-date register of the interests disclosed by **Officers** and by members of any sub-committee.

Access to information for members

A **Member** may at any time make a written request to the **Society** for information held by the **Society**.

The request must specify the information sought in sufficient detail to enable the information to be identified.

The **Society** must, within a reasonable time after receiving a request —

1. provide the information, or
2. agree to provide the information within a specified period, or
3. agree to provide the information within a specified period if the **Member** pays a reasonable charge to the **Society** (which must be specified and explained) to meet the cost of providing the information, or
4. refuse to provide the information, specifying the reasons for the refusal.

Without limiting the reasons for which the **Society** may refuse to provide the information, the **Society** may refuse to provide the information if —

1. withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons, or
2. the disclosure of the information would, or would be likely to, prejudice the commercial position of the **Society** or of any of its **Members**, or
3. the disclosure of the information would, or would be likely to, prejudice the financial or commercial position of any other person, whether or not that person supplied the information to the **Society**, or
4. the information is not relevant to the operation or affairs of the society, or
5. withholding the information is necessary to maintain legal professional privilege, or
6. the disclosure of the information would, or would be likely to, breach an enactment, or
7. the burden to the **Society** in responding to the request is substantially disproportionate to any benefit that the **Member** (or any other person) will or may receive from the disclosure of the information, or
8. the request for the information is frivolous or vexatious, or
9. the request seeks information about a dispute or complaint which is or has been the subject of the procedures for resolving such matters under this **Constitution** and the **Act**.

If the **Society** requires the **Member** to pay a charge for the information, the **Member** may withdraw the request, and must be treated as having done so unless, within 10 **Working Days** after receiving notification of the charge, the **Member** informs the **Society** —

1. that the **Member** will pay the charge; or
2. that the **Member** considers the charge to be unreasonable.

Nothing in this rule limits Information Privacy Principle 6 of the Privacy Act 2020 relating to access to personal information.

Finances

Control and management

The funds and property of the **Society** shall be—

- controlled, invested and disposed of by the **Committee**, subject to this **Constitution**, and
- devoted solely to the promotion of the purposes of the **Society**.

The **Committee** shall maintain bank accounts in the name of the **Society**.

All money received on account of the **Society** shall be banked within 5 **Working Days** of receipt.

All accounts paid or for payment shall be submitted to the **Committee** for approval of payment.

The **Committee** must ensure that there are kept at all times accounting records that—

1. correctly record the transactions of the **Society**, and
2. allow the **Society** to produce financial statements that comply with the requirements of the **Act**, and
3. would enable the financial statements to be readily and properly audited (if required under any legislation or the **Society's Constitution**).

The **Committee** must establish and maintain a satisfactory system of control of the **Society's** accounting records.

The accounting records must be kept in written form or in a form or manner that is easily accessible and convertible into written form. And the accounting records must be kept for the current accounting period and for the last 7 completed accounting periods of the **Society**.

Balance date

The **Society's** financial year shall commence on 01/08 of each year and end on 31/07 (the latter date being the **Society's** balance date).

Dispute resolution

Meanings of dispute and complaint

A dispute is a disagreement or conflict involving the **Society** and/or its **Members** in relation to specific allegations set out below.

The disagreement or conflict may be between any of the following persons—

1. 2 or more **Members**
2. 1 or more **Members** and the **Society**
3. 1 or more **Members** and 1 or more **Officers**
4. 2 or more **Officers**
5. 1 or more **Officers** and the **Society**
6. 1 or more **Members** or **Officers** and the **Society**.

The disagreement or conflict relates to any of the following allegations—

1. a **Member** or an **Officer** has engaged in misconduct
2. a **Member** or an **Officer** has breached, or is likely to breach, a duty under the **Society's Constitution** or bylaws or the **Act**
3. the **Society** has breached, or is likely to breach, a duty under the **Society's Constitution** or bylaws or the **Act**
4. a **Member's** rights or interests as a **Member** have been damaged or **Member's** rights or interests generally have been damaged.

A **Member** or an **Officer** may make a complaint by giving to the **Committee** (or a complaints subcommittee) a notice in writing that—

1. states that the **Member** or **Officer** is starting a procedure for resolving a dispute in accordance with the **Society's Constitution**; and
2. sets out the allegation(s) to which the dispute relates and whom the allegation or allegations is or are against; and
3. sets out any other information or allegations reasonably required by the **Society**.

The **Society** may make a complaint involving an allegation against a **Member** or an **Officer** by giving to the **Member** or **Officer** a notice in writing that—

1. states that the **Society** is starting a procedure for resolving a dispute in accordance with the **Society's Constitution**; and
2. sets out the allegation to which the dispute relates.

The information setting out the allegations must be sufficiently detailed to ensure that a person against whom an allegation or allegations is made is fairly advised of the allegation or allegations concerning them, with sufficient details given to enable that person to prepare a response.

A complaint may be made in any other reasonable manner permitted by the **Society's Constitution**.

All **Members** (including the **Committee**) are obliged to cooperate to resolve disputes efficiently, fairly, and with minimum disruption to the **Society's** activities.

The complainant raising a dispute, and the **Committee**, must consider and discuss whether a dispute may best be resolved through informal discussions, mediation,

arbitration, or a tikanga-based practice. Where mediation or arbitration is agreed on, the parties will sign a suitable mediation or arbitration agreement.

How complaint is made

1. A **Member** or an **Officer** may make a complaint by giving to the **Committee** (or a complaints subcommittee) a notice in writing that—
 1. states that the **Member** or **Officer** is starting a procedure for resolving a dispute in accordance with the **Society's Constitution**; and
 2. sets out the allegation or allegations to which the dispute relates and whom the allegation is against; and
 3. sets out any other information reasonably required by the **Society**.
2. The **Society** may make a complaint involving an allegation or allegations against a **Member** or an **Officer** by giving to the **Member** or **Officer** a notice in writing that—
 1. states that the **Society** is starting a procedure for resolving a dispute in accordance with the **Society's Constitution**; and
 2. sets out the allegation to which the dispute relates.
3. The information given under subclause (1b.) or (2b.) must be sufficient to ensure that a person against whom an allegation is made is fairly advised of the allegation or allegations concerning them, with sufficient details given to enable that person to prepare a response.
4. A complaint may be made in any other reasonable manner permitted by the **Society's Constitution**.

Person who makes complaint has right to be heard

1. A **Member** or an **Officer** who makes a complaint has a right to be heard before the complaint is resolved or any outcome is determined.
2. If the **Society** makes a complaint—
 1. the **Society** has a right to be heard before the complaint is resolved or any outcome is determined; and
 2. an **Officer** may exercise that right on behalf of the **Society**.
3. Without limiting the manner in which the **Member**, **Officer**, or **Society** may be given the right to be heard, they must be taken to have been given the right if—
 1. they have a reasonable opportunity to be heard in writing or at an oral hearing (if one is held); and
 2. an oral hearing is held if the decision maker considers that an oral hearing is needed to ensure an adequate hearing; and
 3. an oral hearing (if any) is held before the decision maker; and

4. the **Member's**, **Officer's**, or **Society's** written or verbal statement or submissions (if any) are considered by the decision maker.

Person who is subject of complaint has right to be heard

1. This clause applies if a complaint involves an allegation that a **Member**, an **Officer**, or the **Society** (the 'respondent')—
 1. has engaged in misconduct; or
 2. has breached, or is likely to breach, a duty under the **Society's Constitution** or bylaws or this **Act**; or
 3. has damaged the rights or interests of a **Member** or the rights or interests of **Members** generally.
2. The respondent has a right to be heard before the complaint is resolved or any outcome is determined.
3. If the respondent is the **Society**, an **Officer** may exercise the right on behalf of the **Society**.
4. Without limiting the manner in which a respondent may be given a right to be heard, a respondent must be taken to have been given the right if—
 1. the respondent is fairly advised of all allegations concerning the respondent, with sufficient details and time given to enable the respondent to prepare a response; and
 2. the respondent has a reasonable opportunity to be heard in writing or at an oral hearing (if one is held); and
 3. an oral hearing is held if the decision maker considers that an oral hearing is needed to ensure an adequate hearing; and
 4. an oral hearing (if any) is held before the decision maker; and
 5. the respondent's written statement or submissions (if any) are considered by the decision maker.

Investigating and determining dispute

1. The **Society** must, as soon as is reasonably practicable after receiving or becoming aware of a complaint made in accordance with its **Constitution**, ensure that the dispute is investigated and determined.
2. Disputes must be dealt with under the **Constitution** in a fair, efficient, and effective manner and in accordance with the provisions of the **Act**.

Society may decide not to proceed further with complaint

Despite the 'Investigating and determining dispute' rule above, the **Society** may decide not to proceed further with a complaint if—

1. the complaint is considered to be trivial; or
2. the complaint does not appear to disclose or involve any allegation of the following kind:
 1. that a **Member** or an **Officer** has engaged in material misconduct;
 2. that a **Member**, an **Officer**, or the **Society** has materially breached, or is likely to materially breach, a duty under the **Society's Constitution** or bylaws or the **Act**;
 3. that a **Member's** rights or interests or **Members'** rights or interests generally have been materially damaged;
3. the complaint appears to be without foundation or there is no apparent evidence to support it; or
4. the person who makes the complaint has an insignificant interest in the matter; or
5. the conduct, incident, event, or issue giving rise to the complaint has already been investigated and dealt with under the **Constitution**; or
6. there has been an undue delay in making the complaint.

Society may refer complaint

1. The **Society** may refer a complaint to—
 1. a subcommittee or an external person to investigate and report; or
 2. a subcommittee, an arbitral tribunal, or an external person to investigate and make a decision.
2. The **Society** may, with the consent of all parties to a complaint, refer the complaint to any type of consensual dispute resolution (for example, mediation, facilitation, or a tikanga-based practice).

Decision makers

A person may not act as a decision maker in relation to a complaint if 2 or more members of the **Committee** or a complaints subcommittee consider that there are reasonable grounds to believe that the person may not be—

1. impartial; or
2. able to consider the matter without a predetermined view.

Liquidation and removal from the register

Resolving to put society into liquidation

The **Society** may be liquidated in accordance with the provisions of Part 5 of the **Act**.

The **Committee** shall give 20 **Working Days** written **Notice** to all **Members** of the proposed resolution to put the **Society** into liquidation.

The **Committee** shall also give written Notice to all **Members** of the **General Meeting** at which any such proposed resolution is to be considered. The **Notice** shall include all information as required by section 228(4) of the **Act**.

Any resolution to put the **Society** into liquidation must be passed by a simple majority of all **Members** present and voting.

Resolving to apply for removal from the register

The **Society** may be removed from the Register of Incorporated Societies in accordance with the provisions of Part 5 of the **Act**.

The **Committee** shall give 20 **Working Days** written **Notice** to all **Members** of the proposed resolution to remove the **Society** from the Register of Incorporated Societies.

The **Committee** shall also give written **Notice** to all **Members** of the **General Meeting** at which any such proposed resolution is to be considered. The **Notice** shall include all information as required by section 228(4) of the **Act**.

Any resolution to remove the **Society** from the Register of Incorporated Societies must be passed by a simple majority of all **Members** present and voting.

Surplus assets

If the **Society** is liquidated or removed from the Register of Incorporated Societies, no distribution shall be made to any **Member**.

On the liquidation or removal from the Register of Incorporated Societies of the **Society**, its surplus assets — after payment of all debts, costs and liabilities — shall be vested in **various Matamata clubs and charities as the committee so chooses**.

However, in any resolution under this rule, the **Society** may approve a different distribution to a different not-for-profit entity from that specified above, so long as the **Society** complies with this **Constitution** and the **Act** in all other respects.

Alterations to the constitution

Amending this constitution

All amendments must be made in accordance with this **Constitution**. Any minor or technical amendments shall be notified to **Members** as required by section 31 of the **Act**.

The **Society** may amend or replace this **Constitution** at a **General Meeting** by a resolution passed by a simple majority of those **Members** present and voting.

That amendment may be approved by a resolution passed in lieu of a meeting but only if authorised by this **Constitution**.

Any proposed resolution to amend or replace this **Constitution** shall be signed by at least 5 per cent of eligible **Members** and given in writing to the **Committee** at least 10 **Working Days** before the **General Meeting** at which the resolution is to be considered and accompanied by a written explanation of the reasons for the proposal.

At least 10 **Working Days** before the **General Meeting** at which any amendment is to be considered the **Committee** shall give to all **Members** notice of the proposed resolution, the reasons for the proposal, and any recommendations the **Committee** has.

When an amendment is approved by a **General Meeting** it shall be notified to the Registrar of Incorporated Societies in the form and manner specified in the **Act** for registration, and shall take effect from the date of registration.

Other

Bylaws

The **Committee** from time to time may make and amend bylaws, and policies for the conduct and control of **Society** activities and codes of conduct applicable to **Members**, but no such bylaws, policies or codes of conduct applicable to **Members** shall be inconsistent with this **Constitution**, the **Act**, regulations made under the **Act**, or any other legislation.